

# Pewaukee Golf Club Golf Outing Contract

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Organization Name	Date of Event:	Time:

Event Contact	Phone / Email

Organization / Contact Address	

**Event Details**

Number of Players:	Outing Fee:	Total:
Number of Players:	Food Fee:	Total:
Number of Players:	Beverage Fee:	Total:
Food & Bev Package Info:		F&B Total:
		15% Gratuity
		5.1% Sales Tax
		Total Due:
Credit Card # , Exp. Date		Name on Card
Date of Deposit	Deposit Receipt #	Less Deposit:
Balance Due day of Event:		
Receipt #:	Amount Paid	
Final Balance:		

**Setup Instructions**

Hole Events?	Registration Tables?		
Long Drive:	Long Putt:	C to P	
Other Instructions:			

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This contract must be signed and received with a credit card on file, along with a \$200.00 deposit.

A guaranteed number of golfers must be received seven days in advance of the golf outing date. You will be invoiced at a minimum for the number of players that you have confirmed. This applies to both golf and food service.

Payment in full for the outing must be made on the day of the event.

Shotgun starts require payment for a minimum of 40 players during the week, and 50 on the weekends

If you cancel your event before thirty (30) calendar days in advance of the outing date, your deposit will be returned in full. If you cancel your event less than thirty (30) but more than seven (7) days in advance of the outing date, you will be charged a \$100 fee. If you cancel your event seven (7) days or less in advance of the outing date, your deposit will not be refunded.

You will not be responsible for the above mentioned fees in the event of cancellation due to course closure or severe weather within two hours of the scheduled start time.

As a representative of \_\_\_\_\_ I agree with the terms of this contract and hereby hold Pewaukee Golf Club, its owners and employees free and harmless of any damage or claims of any nature that may arise through any use of the golf course and its facilities. I also assume all damage done to the golf course, property and employees by the organization or group. I am familiar with terms of this contract and hereby agree to this Pewaukee Golf Outing Contract.

Event Coordinator / Name \_\_\_\_\_

Event Coordinator Signature: **X** \_\_\_\_\_ Date: \_\_\_\_\_

Pewaukee Golf Club Representative \_\_\_\_\_

Signature **X** \_\_\_\_\_ Date: \_\_\_\_\_